

Auglaize County Public District Library Trustee meeting.
at the Wapakoneta Library, in Wapakoneta, Ohio

Chuck Rowen called the organizational meeting of the Auglaize County Public District Library Trustees to order at 3:58 p.m. on January 10, 2022.

Trustees present: Connie Schafer, Barbara Pelly, Cathy Maurer, Chuck Rowen, and Pat Block.
Also Present: Beth Steiner, Kristine Spyker, and Jenny Eyink

RE-ORGANIZATION

Pat Block made a motion to appoint Chuck Rowen as Board President. Barbara Pelly seconded the motion.

Roll Call:

Barbara – aye, Cathy-aye, Chuck-aye, Pat – aye, Connie - aye

Chuck Rowen made a motion to appoint Cathy Maurer as Board Vice President. Connie Schafer seconded the motion.

Roll Call:

Barbara – aye, Cathy-aye, Chuck-aye, Pat – aye, Connie – aye

Cathy Maurer made a motion to appoint Connie Schafer as Secretary. Chuck Rowen seconded the motion.

Roll Call:

Barbara – aye, Cathy-aye, Chuck-aye, Pat – aye, Connie – aye

ELECTION OF FISCAL OFFICER

Chuck Rowen made a motion to appoint Jenny Eyink as Fiscal Officer for 2022 under the same terms as the employment contract and Barbara Pelly seconded the motion.

Roll Call:

Barbara – aye, Cathy-aye, Chuck-aye, Pat – aye, Connie – aye

Cathy Maurer made a motion to approve a \$10,000 surety bond for the fiscal officer position. Pat Block seconded the motion.

Roll Call:

Barbara – aye, Cathy-aye, Chuck-aye, Pat – aye, Connie – aye

Connie Schafer made a motion to adjourn at 4:05pm. Pat Block seconded the motion.

All in Favor: aye

At 4:07 p.m., Chuck Rowen called the regular meeting to order.

Trustees present: Connie Schafer, Barbara Pelly, Cathy Maurer, Chuck Rowen, and Pat Block.

Also Present: Beth Steiner, Kristine Spyker, and Jenny Eyink

Chuck Rowen made a motion to go into executive session at 4:07 pm to discuss personnel issues. Barbara Pelly seconded the motion.

All in favor: aye

Came out of executive session at 5:10 p.m.

Barbara Pelly made a motion to accept the COVID Leave policy as follows for 2022:

Auglaize County Library System employees are granted up to five (5) consecutive work days of Covid leave if needed. This leave is retroactive starting January 1, 2022 through December 31, 2022. If additional leave is needed after the use of granted Covid leave is used, an employee with benefits is required to use sick leave, an employee who does not receive benefits is required to use Leave Without Pay.

Seconded by Cathy Maurer

Roll Call:

Barbara – aye, Cathy-aye, Chuck-aye, Pat – aye, Connie – aye

PUBLIC Comment

None noted

MINUTES FROM DECEMBER 13, 2021

Connie Schafer made a motion to accept the minutes from the December 13th meeting and Pat Block seconded the motion.

Roll Call:

Barbara – aye, Cathy-aye, Chuck-aye, Pat – aye, Connie – aye

FISCAL OFFICER REPORT

Jenny Eyink discussed her financial officer report. Jenny is finishing closing up 2021.

December Financial Reports & Donations

Jenny Eyink, Fiscal Officer, presented the financial information for December 2021.

Motion by Pat Block to show Board review of financial information for December 2021 and accept the donations from December 2021.

Barbara Pelly seconded the motion.

Roll Call:

Barbara – aye, Cathy-aye, Chuck-aye, Pat – aye, Connie – aye

LIBRARY SERVICES MANAGER

Kristine Spyker updated the board on the winter reading program.

DIRECTORS REPORT:

Beth Steiner discussed the Director report.

Beth discussed the future donation requests.

OLD BUSINESS:

1. **2022 Board Meeting Dates & Times** – Board meetings will be at noon the 2nd Monday of each month, except for the month of December.
2. **Strategic Planning** – with all the uncertainties currently, we decided to hold off on the strategic plan

NEW BUSINESS:

1. **Wapak/New Bremen Purchases** – Beth discussed the task lights for desk areas, desks/office furniture for Director, Fiscal officer, and New Bremen Offices.

Barbara Pelly made a motion to approve quote from IOS for the office furniture for the director, fiscal officer, and New Bremen Library and to dispose by donation of old furniture. Pat Block seconded motion.

Roll Call:

Barbara – aye, Cathy-aye, Chuck-aye, Pat – aye, Connie – aye

Motion by Connie Schafer to adjourn at 5:48 pm, seconded by Barbara Pelly.

All in favor: aye

Respectfully submitted,

Jenny Eyink, Fiscal Officer

Chuck Rowen, Board President