

*Auglaize County Public District Library Trustee meeting.
Held in person with 1 board member via Zoom, in Wapakoneta, Ohio*

Chuck Rowen called the meeting of the Auglaize County Public District Library Trustees to order at 4:10 p.m. on March 8, 2021.

Trustees present: Connie Schafer, Ashley Thompson, Cathy Maurer, Barbara Pelly, Chuck Rowen, and Pat Block(via zoom).

Also Present: Beth Steiner, Kristine Spyker, and Jenny Eyink

PUBLIC Comment:

None noted.

Chuck Rowen discussed the board meeting process. Roll call vote for anything dealing with money or purchasing. All other votes may be done by an all in favor aye vote.

MINUTES FROM February 8th, 2021

Barbara Pelly made a motion to accept the minutes from the February 8th meeting and Cathy Maurer seconded the motion.

All in Favor: aye

FISCAL OFFICER REPORT

Jenny Eyink discussed her financial officer report.

February Financial Reports & Donations

Jenny Eyink, Fiscal Officer, presented the financial information for February 2021.

Motion by

Ashley Thompson to show Board review of financial information for February 2021 and donations for February 2021. Connie Schafer seconded the motion.

Roll Call:

Cathy – aye, Pat – aye, Ashley – aye, Connie – aye, Chuck – aye, Barbara- aye

LIBRARY SERVICES MANAGER

Kristine Spyker updated the board on the winter reading program. Kristine is preparing a staff challenge that will get the staff comfortable with Bean Stack before summer reading begins.

Kristine updated the Board on plans for programs and activities in the summer.

Kristine explained the book/av ordering process.

DIRECTORS REPORT:

Beth Steiner discussed the Director report.

Beth discussed the staffing updates and changes.

Beth noted the library is scheduled for a Polaris upgrade in March.

Beth discussed the 24/7 locker system for Wapakoneta is to be delivered and installed tomorrow.

Beth informed the board the library would be distributing Covid Rapid Tests via curbside services only. The tests are free to the public. The library will NOT be administering the test, just distributing.

Beth said all the panic buttons will be installed in the next week. Chuck discussed having procedures in place regarding the panic buttons. Beth will look into a best practices procedure for the panic buttons.

OLD BUSINESS:

None Noted.

NEW BUSINESS:

1. Disposal Form – Cathy Maurer made a motion to approve disposal form as presented. Barbara Pelly seconded the motion. All in Favor – aye
2. Sick Leave Policy Discussion: Beth discussed the definition of immediate family is different in regards to sick leave vs. bereavement leave.

Ashley Thompson made a motion to amend sick leave policy to include mother in –law and father in-law, and temporary or permanent legal guardian of. Connie Schafer seconded the motion.

Roll Call:

Cathy – aye, Pat – aye, Ashley – aye, Connie – aye, Chuck – aye, Barbara- aye

Motion by Barbara Pelly to adjourn at 5:20 pm, seconded by Pat Block

All in Favor: Aye

Respectfully submitted,

Jenny Eyink, Fiscal Officer

Chuck Rowen, Board President