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203 S. Perry Street
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POSITION POSTING

Open Position: Library Aide working at the FJ Stallo Memorial Library in Minster

Starting Wage: \$13.32/hour

Hours: 5 – 10 Hours Per Week

The Auglaize County Public District Library System is hiring for the position of Library Aide working at the FJ Stallo Memorial Library in Minster (5-10 hrs. weekly). Position requires evening and Saturday hours. The option of additional hours will be available to fill in as needed up to 29 hours.

Join the library staff and work in our amazing libraries! Under general supervision, the Library Aide provides public service to patrons including working the library desk. The library is looking for an energetic individual who enjoys working with people and assisting the public during their visit to the library and the many programs that are offered for all ages. The position includes charging, discharging and renewing library materials, assisting patrons with computer questions, copying, and answering general reference questions, shelving materials, assisting with programs, and general duties and housekeeping to maintain the library.

Position Hours

Wednesday	3:00 – 7:00
Friday	10:00 – 12:00
Saturday	10:00 – 12:00

OPERS: All employees are required to participate in the Ohio Public Employees Retirement System.

Background Checks: Are completed for all employees.

Minimum pay rate is \$13.32, benefits not included. Applications available on the library website at www.auglaizelibraries.org or at the Minster library location. Applicants must submit application to Jill Barhorst, Minster Supervisor, at the library or via email at minstersupervisor@auglaizelibraries.org.

