

*Auglaize County Public District Library Trustee meeting.  
Held at the New Knoxville Library, New Knoxville, Ohio*

Courtney Burton called the meeting of the Auglaize County Public District Library Trustees to order at 4:04 p.m. on February 10, 2020.

Trustees present: Connie Schafer, Ron Pepple, Chuck Rowen, Courtney Burton, and Cathy Maurer.  
Also Present: Beth Steiner, Jenny Eyink, and Shelli Parker

**PUBLIC Comment:**

Shelli Parker, New Knoxville Supervisor, gave a tour of the newly renovated library. Everyone was very pleased with the renovation.

**MINUTES FROM January 13, 2020**

Connie Schafer made a motion to accept the minutes from the January 13th meeting and Chuck Rowen seconded the motion.

Roll Call:

Connie – aye, Cathy - abstain, Chuck – aye, Ron-abstain, Courtney - abstain

**FISCAL OFFICER REPORT**

Jenny Eyink discussed her financial officer report.

**January Financial Reports & Donations**

Jenny Eyink, Fiscal Officer, presented the financial information for January 2020 and 2020 Permanent Appropriations.

Motion by Cathy Maurer to approve the 2020 Permanent Appropriations as presented. Ron Pepple seconded the motion.

Roll Call:

Connie – aye, Cathy – aye, Ron – aye, Chuck – aye, Courtney - aye

Motion by Chuck Rowen to show Board review of financial information listed here to include the following for January 2020:

***Monthly Financial Statement, Payment Listing, Bank Reconciliation, Bank Statement, and Monthly Donation Sheet.*** Connie Schafer seconded the motion.

Roll Call:

Connie – aye, Cathy – aye, Ron – aye, Chuck – aye, Courtney - aye

**LIBRARY SERVICES MANAGER**

Beth updated the Board on the Library Services Manager report since Kristine was unable to attend the meeting.

**DIRECTORS REPORT:**

Beth Steiner discussed the Director report.

Beth updated the Board on the remaining issues with the Wapakoneta Renovation regarding the parking lot signs.

Beth noted signage has been ordered for the New Knoxville Library.

Beth noted we are waiting on quotes for the Cridersville Renovation.

Beth updated the Board on the status of the Imagination Library.

**OLD BUSINESS:**

**1. Renovations Update – see Director’s Report**

**2. Employee Personnel Manual Updates**

Ron Pepple made a motion to approve the revisions to the policy manual. Cathy Maurer seconded the motion.

Roll Call:

Connie – aye, Cathy – aye, Ron – aye, Chuck – aye, Courtney - aye

**NEW BUSINESS:**

None Noted.

Motion by Connie Schafer to adjourn at 5:17 pm, seconded by Courtney Burton.

All in favor: aye

Respectfully submitted,

Jenny Eyink, Fiscal Officer

Courtney Burton, Vice President