

*Auglaize County Public District Library Trustee meeting.  
Held at the Wapakoneta Library, in Wapakoneta, Ohio*

Pat Block called the organizational meeting of the Auglaize County Public District Library Trustees to order at 4:03 p.m. on January 13, 2020.

Trustees present: Connie Schafer, Barbara Pelly, Chuck Rowen, and Pat Block.  
Also Present: Beth Steiner, Jenny Eyink, and Kristine Spyker

**RE-ORGANIZATION**

Chuck Rowen made a motion to appoint Pat Block as Board President, Courtney Burton as Board Vice President, and Connie Schafer as Board Secretary for 2020 and Barbara Pelly seconded the motion.

Roll Call:

Connie – aye, Barbara – aye, Chuck – aye, Pat - aye

**ELECTION OF FISCAL OFFICER**

Connie Schafer made a motion to appoint Jenny Eyink as Fiscal Officer for 2020 under the same terms as the employment contract and to have a \$10,000 surety bond on the fiscal officer position. Barbara Pelly seconded the motion.

Roll Call:

Connie – aye, Barbara – aye, Chuck – aye, Pat - aye

At 4:07 p.m., Pat Block called the regular meeting to order.

Trustees present: Connie Schafer, Barbara Pelly, Chuck Rowen, and Pat Block.  
Also Present: Beth Steiner, Jenny Eyink, and Kristine Spyker

**PUBLIC Comment:**

None noted.

**MINUTES FROM DECEMBER 12, 2019**

Connie Schafer made a motion to accept the minutes from the December 12<sup>th</sup> meeting and Chuck Rowen seconded the motion.

Roll Call:

Connie – aye, Barbara – abstain, Chuck – aye, Pat - aye

**FISCAL OFFICER REPORT**

Jenny Eyink discussed her financial officer report. Jenny is finishing closing up 2019.

**December Financial Reports & Donations**

Jenny Eyink, Fiscal Officer, presented the financial information for December 2019.

Motion by Chuck Rowen to show Board review of financial information listed here to include the following for December 2019:

***Monthly Financial Statement, Payment Listing, Bank Reconciliation, Bank Statement, and Monthly Donation Sheet.*** Barbara Pelly seconded the motion.

Roll Call:

Connie – aye, Barbara – aye, Chuck – aye, Pat - aye

**LIBRARY SERVICES MANAGER**

Kristine Spyker highlighted areas of her report.

Kristine discussed the hiring for the youth services assistant position.

**DIRECTORS REPORT:**

Beth Steiner discussed the Director report.

Beth discussed the new service, Packed. Packed is a subscription service where patrons will have books picked out for them by library staff based on their answers to a survey.

**OLD BUSINESS:**

**1. Renovations Update – Wapak**

The light switches are all changed and all match.

**2. Renovations Update – New Knoxville**

We are still waiting on signage and a few board book bins.

**3. Policy Manual Update**

We will discuss again at February meeting.

**NEW BUSINESS:**

**1. 2020 Computer Purchases**

Beth presented a list of the proposed computer purchases for 2020 prepared by Fred Miller, Technology Manager.

Connie Schafer made a motion to approve the computer purchases from SHI. Seconded by Pat Block.

Roll Call:

Connie – aye, Barbara – aye, Chuck – aye, Pat - aye

Motion by Barbara Pelly to adjourn at 5:02 pm, seconded by Connie Schafer.

All in favor: aye

Respectfully submitted,

Jenny Eyink, Fiscal Officer

Pat Block, Board President